

## **Eligible for CE Credit?**

### **A Decision Tree for Occupational Therapy Practitioners**

Texas Occupational Therapy licensees must complete a minimum of 24 contact hours of continuing education every two years during the period of time the license is current in order to renew the license. Licensees must provide proof of completion of contact hours at the Board's request. All activities taken to complete this requirement must meet the definition of continuing education as outlined in §367.1. The licensee is solely responsible for keeping accurate documentation of all continuing education activities and for selecting continuing education as per the requirements in Chapter 367.

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This decision tree can serve as a resource when selecting CE activities. In addition, check the activity's description, goals, objectives, and content (usually found in a brochure or on a website). Refer to Chapter 367 of the OT Rules to confirm that your activities are eligible for CE credit. In Chapter 367, you will find additional information, such as the number of continuing education hours that may be earned for specific activities, the required documentation, etc.



[Begin](#)

**Is this activity unacceptable as it falls under §367.1.(a)(2), excerpted below?**

(2) Unacceptable Activities. Unacceptable professional development activities not eligible for continuing education include but are not limited to:

- (A) Any non-instructional time frames such as breaks, meals, introductions, and pre/post testing.
- (B) Business meetings.
- (C) Exhibit hall attendance.
- (D) Reading journals.
- (E) Courses that provide information about the work setting's philosophy, policies, or procedures or designed to educate employees about a specific work setting.
- (F) Courses in topics concerning professionalism or customer service.
- (G) Courses such as: social work; defensive driving; water safety; team building; GRE, GMAT, MCAT preparation; general foreign languages; disposal of hazardous waste; patient privacy; CPR; First Aid; HIPAA; and FERPA.

[Yes](#)

[No](#)

Does this professional development activity concern serving as a fieldwork supervisor of Level 1 or Level 2 OT or OTA students?

Yes

No

**Does the professional development activity directly concern occupational therapy practice as defined in §362.1 of the [OT Rules](#)?**

For example, does the activity address topics directly concerning occupational therapy practice as defined in the OT Rules, which includes methods or strategies selected to direct the process of interventions; evaluation of factors affecting ADLs, IADLs, education, work, play, leisure, and social participation; and/or interventions and procedures to promote or enhance safety and performance in ADLs, IADLs, education, work, play, leisure, and social participation, including the application of physical agent modalities and the use of a range of specific therapeutic procedures to enhance performance skills.

[Yes](#)

[No](#)

Does the professional development activity directly concern health conditions treated by occupational therapy?

Yes

No

Does the professional development activity directly concern ethical or regulatory matters in occupational therapy?

Yes

No



Does the professional development activity directly concern occupational therapy documentation or reimbursement for occupational therapy services?

Yes

No









Congratulations - it appears from the answers you have given that this activity may be eligible for CE. Be sure to check the OT Rules to verify this result and ensure you have the required documentation and have met further requirements. Remember that licensees are responsible for choosing CE that meets requirements as per Chapter 367.

**END OF DECISION TREE FOR THIS SET OF RESPONSES.**











































We're sorry – it appears from the answers you have given that this activity does not meet CE requirements and is not eligible for CE credit. Refer to Chapter 367 of the OT Rules to verify this result and to access CE regulations.

**END OF DECISION TREE FOR THIS SET OF RESPONSES.**