

1 **Texas Board of Occupational Therapy Examiners**
2 **RULES COMMITTEE MEETING MINUTES**

3 November 16, 2018
4 Pecos Conference Room
5 Camp Buckner
6 3835 FM 2342
7 Burnet, TX 78611
8 10:30 AM
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10 **Committee Members Present:** DeLana Honaker, OTR, PhD, FAOTA,
11 Rules Committee Chair
12 Sally Harris King, COTA
13 Amanda Jean Ellis, Public Member
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15 **Counsel Present:** Kara Holsinger, Assistant Attorney General
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17 **Staff Present:** John Maline, Executive Director
18 Mark Turek, Chief Investigator
19 Lea Weiss, OT Coordinator
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21 **Public Attendees:** None
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23 **1. Call to Order**

24 DeLana Honaker called the roll and determined that a quorum existed. The meeting was called
25 to order at 1:44 PM.
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27 **2. Public Comment**

28 There was no public comment.
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30 **3. Approval of Minutes of August 2, 2018 Rules Committee meeting**

31 **Motion:** To approve the minutes as written

32 **Made by:** Sally Harris King

33 **Second by:** Amanda Jean Ellis

34 **Motion passed.**
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36 **4. Discussion on supervision requirements, including regarding the following rule**
37 **sections:**

38 **A. Chapter 362, Definitions**

39 **B. §364.3, Temporary License**

40 **C. Chapter 369, Display of Licenses**

41 **D. Chapter 372, Provision of Services**

42 **E. Chapter 373, Supervision**

43 The Committee discussed supervision requirements regarding non-licensed personnel as
44 per §373.1 of the OT Rules and a question received concerning such. The Rules Committee, in
45 addition, discussed supervision requirements of a temporary licensee and occupational therapy
46 assistant.

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The Committee discussed returning to the topic of the supervision of an occupational therapy assistant at a future meeting, during which it may consider possible rule changes including the removal of requirements concerning the Occupational Therapy Assistant Supervision form and the revision of requirements concerning required supervision hours for an occupational therapy assistant with a regular license.

The Committee recessed at 3:18 PM and reconvened at 3:33 PM.

5. Discussion on practice and supervision requirements in non-traditional, community, and/or wellness-based roles or settings, including regarding the following rule sections:

- A. Chapter 362, Definitions**
- B. §364.3, Temporary License**
- C. Chapter 369, Display of Licenses**
- D. Chapter 372, Provision of Services**
- E. Chapter 373, Supervision**
- F. Chapter 376, Registration of Facilities**

The Committee discussed practice and supervision requirements in non-traditional, community, and/or wellness-based roles or settings and discussed returning to the topic at a future meeting, during which it may discuss a Frequently Asked Question (FAQ) for the Board's website concerning the topic.

The Committee recessed at 4:23 PM and reconvened at 4:40 PM.

6. Discussion on occupational therapy documentation and the OT Rules, including Chapter 372, Provision of Services, and §374.4, Code of Ethics

The Committee discussed occupational therapy documentation and discussed returning to the topic at a future meeting, during which it may consider possible rule changes regarding documentation including documentation for a referral or plan of care.

7. Discussion and possible action on questions received by the Texas Board of Occupational Therapy Examiners related to the OT Practice Act and Board Rules

No questions were discussed during the agenda item and no action was taken.

8. Discussion and possible action on future meeting dates and agenda items

The Committee discussed a possible meeting date of January 31, 2019, in Austin, with possible agenda items to include those related to supervision requirements; practice and supervision requirements in non-traditional, community, and/or wellness-based roles or settings, and documentation.

9. Adjournment

The Committee adjourned at 5:00 PM.

Minutes adopted on: January 31, 2019