

1 EXECUTIVE COUNCIL OF  
2 PHYSICAL THERAPY AND OCCUPATIONAL THERAPY EXAMINERS  
3 MEETING  
4 Board Room  
5 333 Guadalupe, Ste. 2-500  
6 Austin, TX 78701  
7 November 1, 2019 8:30 a.m.

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9 **Persons present:**

10 **Council Members**

**Roger Matson**, Presiding Officer  
**Stephanie Johnston**, OTR  
**Barbara Sanders**, PT  
**Philip Vickers**, PT Board Public Member

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15 **Staff:**

**Ralph Harper**, Executive Director  
**Karen Gordon**, PT Board Coordinator  
**Lea Weiss**, OT Board Coordinator  
**Amy Carter**, Chief Investigator  
**Ebony Holley**, Senior Accountant  
**Randall Glines**, Staff Services Officer  
**Kara Holsinger**, AG Assigned Counsel  
**Rosalind Hunt**, AG Assigned Counsel

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24 **Persons absent:**

25 **Council Members**

**Eddie R. Jessie**, OT Board Public Member

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27 **I. Call to order.**

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29 At 8:31 a.m., Mr. Roger Matson, Presiding Officer, called the meeting to order. Mr.  
30 Matson called the roll, and a quorum was determined to exist.

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32 **II. Public comment.**

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34 There was no public comment.

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36 **III. Discussion and possible action on excusing council member absences.**

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38 **Motion: To approve the excuse of Eddie R. Jessie for the absence at**  
39 **the November 1, 2019 Executive Council meeting**

40 **Made by: Stephanie Johnston**

41 **Second: Philip Vickers**

42 **4 ayes, motion passed.**

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45 **IV. Approval of minutes of August 9, 2019 Executive Council meeting.**

46 **Motion: To approve without changes minutes of August 9, 2019 Executive**  
47 **Council meeting**

48 **Made by: Barbara Sanders**

49 **Second: Stephanie Johnston**

50 **4 ayes, motion passed.**

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53 **V. Discussion and possible action on Executive Director's Report concerning fiscal**  
54 **and budgetary matters, performance measures, ongoing projects, agency**  
55 **personnel matters, past legislative session, and other agency business.**

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57 Mr. Harper recognized the service of AG Assigned Counsel Kara Holsinger to the  
58 Executive Council of PT and OT Examiners. The 11/1/2019 Executive Council  
59 Meeting ends her assignment to ECPTOTE. Rosalind Hunt has been officially  
60 named AG Assigned Counsel to the agency.

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62 **VI. Discussion and possible action on a rule amendment proposed by the Texas Board**  
63 **of Physical Therapy Examiners as follows: §322.5. Telehealth pursuant to a**  
64 **petition for adoption of rule changes.**

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66 **Motion: To approve publishing to the Texas Register the proposed**  
67 **amendments as written in the packet: §322.5. Telehealth pursuant to a**  
68 **petition for adoption of rule changes**

69 **Made by: Stephanie Johnston**

70 **Second: Philip Vickers**

71 **4 ayes, motion passed.**

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73 **VII. Executive Session pursuant to §551.074 of the Government Code, regarding the**  
74 **appointment, employment, evaluation, reassignment, duties, discipline, or**  
75 **dismissal of the Executive Director of the Executive Council of Physical Therapy**  
76 **and Occupational Therapy Examiners.**

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78 The Executive Council went into Executive Session at 8:38 a.m.

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80 **VIII. Return to open meeting for discussion and possible action regarding the**  
81 **appointment, employment, evaluation, reassignment, duties, discipline, or**  
82 **dismissal of the Executive Director of the Executive Council of Physical Therapy**  
83 **and Occupational Therapy Examiners.**

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85 The Executive Council returned to open meeting at 8:48 a.m.

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87 **Motion: To increase the annual salary of Executive Director to ninety-five**  
88 **thousand dollars (\$95,000.00)**

89 **Made by: Philip Vickers**

90 **Second: Stephanie Johnston**

91 **4 ayes, motion passed.**

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**IX. Presiding Officer’s Report.**

Mr. Matson discussed the end of the Executive Council term for Philip Vickers, as well as expected future appointments.

**X. Discussion and possible action on scheduling future Executive Council meeting dates, and items for future consideration.**

The next Executive Council meeting was scheduled for February 21, 2020 at 9:00 a.m.

**XI. Adjournment.**

The meeting was adjourned at 8:55 a.m.

**DATE REVIEWED BY THE COUNCIL: February 21, 2020**

**ACTION TAKEN BY THE COUNCIL: Approved as written**