

1 **Texas Board of Occupational Therapy Examiners**

2 EDUCATION COMMITTEE MEETING MINUTES

3 November 5, 2015

4 Renaissance Dallas Richardson Hotel

5 Classical Boardroom

6 900 E. Lookout Drive

7 Richardson, Texas 75082

8 2:00 PM

9
10 Committee Members Present: Todd Novosad, OTR, Committee Chair
11 Jennifer B. Clark, COTA
12 Pamela D. Nelon, Public Member
13

14 Staff: John Maline, Executive Director
15 Mark Turek, Chief Investigator
16 Cynthia Machado, Licensing Manager
17 Lea Weiss, OT Coordinator
18

19 Public Attendees: Erick Fajardo, Policy Analyst, Sunset Advisory Commission
20 DeLana Honaker, OTR, PhD, FAOTA
21

22 **1. Call to Order**

23 The meeting was called to order at 2:01 PM by Todd Novosad, Committee Chair. He called the roll and
24 determined that a quorum existed. Todd Novosad welcomed the public.
25

26 **2. Public comment**

27 There was no public comment.
28

29 **3. Approval of Minutes of August 14, 2015**

30 **Motion: To adopt the minutes as written**

31 **Made by: Pamela D. Nelon**

32 **Second by: Jennifer B. Clark**

33 **Motion passed.**
34

35 **4. Discussion and possible action on proposing rule amendments to Chapter 367**
36 **including the possible removal of AOTA as an approved provider of continuing education**
37 **as per §367.1, Continuing Education, and other continuing education issues**

38 The Committee discussed acceptable and unacceptable continuing education activities with regard to
39 educational activities approved or offered by AOTA and TOTA according to §367.1, Continuing
40 Education. The Committee discussed that pre-approved educational activities must be Type 1 or Type
41 2 activities and therefore may not be unacceptable activities as per §367.2(b).
42

43 The Committee discussed updates to the Continuing Education page and related FAQs
44 and newsletter information regarding acceptable and unacceptable activities, Type 1 and Type 2
45 activities, and an optional mentorship form to be used for CE as per §367.2(a)(7), in addition to
46 revisions to the CE Audit Response form.
47

48 **5. Discussion and possible action on questions received by the Texas Board of**
49 **Occupational Therapy Examiners related to continuing education**

50 There were no questions discussed.
51

52 **6. Discussion and possible action on future meeting dates and agenda items**

53 The Committee discussed meeting next on February 20, 2016, during the Board's off-site board

1 conference with possible topics to include a consideration and discussion of CE requirements with
2 regard to the Type 1 and Type 2 CE, NBCOT Navigator activities, and independent study activities.
3

4 **7. Adjournment**

5 The Committee adjourned at 3:14 PM.
6

7 **Minutes adopted on:** February 20, 2016