

**Texas Board of Occupational Therapy Examiners**  
EDUCATION COMMITTEE MEETING MINUTES  
August 4, 2016  
333 Guadalupe, Suite #2-510  
Austin, TX 78701  
1:00 PM

Committee Members Present: Todd Novosad, OTR, Committee Chair  
Pamela D. Nelon

Committee Members Absent: Jennifer B. Clark, COTA

Counsel Present: Kara Holsinger, Assistant Attorney General

Staff: Mark Turek, Chief Investigator  
Cynthia Machado, Licensing Manager  
Michael Briscoe, Asst. Licensing Manager  
Lea Weiss, OT Coordinator

**1. Call to Order**

The meeting was called to order at 1:07 PM by Todd Novosad, Committee Chair. He called the roll and determined that a quorum existed.

**2. Public comment**

There was no public comment.

**3. Approval of Minutes of February 20, 2016 Education Committee meeting**

**Motion: To approve the minutes as written**

**Made by: Pamela Nelon**

**Second by: Todd Novosad**

**Motion passed.**

**4. Discussion and possible action on acceptable and unacceptable continuing education activities, continuing education documentation, and proposing rule amendments to Chapter 367**

The Committee discussed acceptable and unacceptable continuing education activities and CE documentation. The Committee, in addition, discussed changes with regard to §367.1, Continuing Education. The Committee discussed recommending the removal from the section of the provision stating that educational activities that meet the criteria for continuing education as per Chapter 367 that are approved or offered by the American Occupational Therapy Association or the Texas Occupational Therapy Association are pre-approved by the Board and that the Board will review its approval process and continuation thereof for educational activities by January 2005 and at least once each five-year period thereafter. The amendment would clarify continuing education rules, as any educational activity approved or offered by any provider that meets the requirements of Chapter 367 is acceptable as continuing education, and licensees are responsible for choosing continuing education according to the provisions in Chapter 367.

**Motion: To recommend changes to §367.1, Continuing Education**

**Made by: Pamela Nelon**

**Second by: Todd Novosad**

**Motion passed.**

**5. Discussion and possible action on changes to the Jurisprudence Examination**

1 The Committee discussed changes to the Jurisprudence Examination.

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3 **6. Discussion and possible action on questions received by the Texas Board of**  
4 **Occupational Therapy Examiners related to continuing education**

5 There were no questions discussed.

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7 **7. Discussion and possible action on future meeting dates and agenda items**

8 The Committee discussed a possible meeting date of November 3, 2016, during the TOTA Mountain  
9 Central Conference in Sugar Land.

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11 **8. Adjournment**

12 The Committee adjourned at 2:01 PM.

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14 **Minutes adopted on:** November 3, 2016