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**Texas Board of Physical Therapy Examiners
Board Meeting**

**333 Guadalupe, Suite 2-510
Austin, Texas 78701**

**April 21, 2017
9:00 am**

11
12 **Members Present:** Harvey Aikman, PT, Chair
13 Gary Gray, PT
14 Jeffrey Tout, PT
15 Liesl Olson, PT
16 Philip Vickers, Public Member
17 Glenda Clausell, Public Member
18

19 **Members Absent:** Barbara Sanders, PT, PhD
20 Shari Waldie,
21 Daniel Reyna, Public Member
22

23 **Legal Counsel:** Kara Holsinger, Assistant Attorney General
24

25 **Staff:** John Maline, Executive Director
26 Mark Turek, Chief Investigator
27 Michael Briscoe, Licensing Manager
28

29 **Guests:** Kathleen Manella, Texas Physical Therapy Association (TPTA) Liaison
30 Stacey Mather, TPTA Staff
31

32
33 Agenda items listed under several committee reports begin with the letter D intentionally. No items have been
34 omitted from the board agenda.
35

- 36 1. Call to order
37 2. Discussion and possible action on excusing board member absences.
38 3. Public comment
39 4. Approval of minutes from the January 27, 2017 meeting.
40 5. Discussion and possible action on Executive Director's Report concerning fiscal and budgetary matters,
41 performance measures, ongoing projects, agency personnel matters, Sunset Review and 2017
42 Legislative Session, and other agency business.
43 6. Investigation Committee Report and consideration by the Board of the following items:
44 A. Review and possible action on Agreed Orders for case #: 16541, 17087, 17103, 17148, 17153,
45 17181, 17183, 17184, 17185, 17186, 17187, 17189 and 17214.
46 B. Discussion and possible action on the Investigation Committee Meeting of March 23, 2017.
47 C. Discussion and possible action on investigative activities to date.
48 7. Discussion and possible action on adopting changes to §341.2. Continuing Competence Requirements
49 and §341.3. Qualifying Continuing Competence Activities.
50 8. Discussion and possible action on electing a delegate and alternate delegate to the Federation of State
51 Boards of Physical Therapy (FSBPT) Annual Meeting, in Santa Ana Pueblo, New Mexico on November
52 2- 4, 2017.
53 9. Discussion and possible action on electing a delegate to the inaugural meeting of the Physical Therapy
54 Licensure Compact Commission in June 2017.
55 10. Discussion and possible action on the Texas Physical Therapy Association (TPTA) Continuing
56 Competence Approval Program (CCAP) report, including length of time for processing applications.
57 11. Rules & Practice Report:
58 D. Discussion and possible action on identifying sections of the rules for possible amendment due to
59 changes in statute from the Sunset legislation, SB 317 and HB 4069, and other legislation.

- 1 E. Discussion and possible action on proposing changes to §322.1. Provision of Services, regarding
2 adding (f) Telehealth, including impact of Physical Therapy Licensure Compact.
3 F. Discussion and possible action on posting and reporting of violations with administrative fines.
4 12. Discussion and possible action on the Board Coordinator's report concerning any item listed on the
5 agenda and on events that have occurred between this meeting and the Board's last meeting.
6 13. Discussion and possible action on the Board Chair's report concerning any item listed on the agenda and
7 on events that have occurred between this meeting and the Board's last meeting.
8 14. Discussion and possible action on long-term planning for future meetings, including future meeting dates
9 and agenda items.
10 15. Adjournment

11 The Board may meet in closed session on any agenda item listed above as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.
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14

15 16 **1. Call to order**

17
18 Mr. Aikman called roll and determined that a quorum existed. He called the meeting to order at 9:06
19 a.m.
20

21 **2. Discussion and possible action on excusing board member absences.**

22
23 Motion: To excuse the absence of Barbara Sanders, Daniel Reyna, and Glenda
24 Clausell from the Board meeting of January 27, 2017.

25 Made by: Gary Gray

26 Second: Liesl Olson

27 Motion passed unanimously.
28

29 Motion: To excuse the absence of Barbara Sanders, Shari Waldie, and Daniel Reyna
30 from the Board meeting of April 21, 2017.

31 Made by: Glenda Clausell

32 Second: Philip Vickers

33 Motion passed unanimously.
34

35 **3. Public comment**

36
37 There was no public comment.
38

39 **4. Approval of minutes from the January 27, 2017.**

40
41 Motion: To approve the minutes as submitted.

42 Made by: Liesl Olson

43 Second: Philip Vickers

44 Motion passed unanimously.
45

46 **5. Discussion and possible action on Executive Director's Report concerning fiscal and 47 budgetary matters, performance measures, ongoing projects, agency personnel matters, 48 Sunset Review and 2017 Legislative Session, and other agency business.**

49
50 Mr. Maline gave the Executive Director's Report which included the following:

- 51 • Agency budget and fiscal status for FY 2017 to date;
- 52 • Performance Measures;
- 53 • Sunset bills filed in both the Senate and the House;
- 54 • 85th Legislative Session and bill tracking; and
- 55 • Personnel changes

56 57 **6. Investigation Committee Report and consideration by the Board of the following items:** 58

1 **A. Review and possible action on Agreed Orders for case #s:** 16541, 17087, 17103, 17148,
2 17153, 17181, 17183, 17184, 17185, 17186, 17187, 17189 and 17214.
3

4 The Board reviewed and ratified the following Agreed Orders presented by Mr. Turek:
5 16541, 17103, 17148, 17153, 17181, 17183, 17184, 17185, 17186, 17187, 17189 and 17214.
6

7 **B. Discussion and possible action on the Investigation Committee Meeting of March 23,**
8 **2017.**
9

10 Mr. Turek reported that the Committee reviewed 93 cases, held 3 informal conferences, and issued
11 13 agreed orders. He also discussed the Attorney General's Order that suspended the license of
12 one of our PTAs, independent of any board action/involvement.
13

14 **C. Discussion and possible action on investigative activities to date.**
15

16 Mr. Turek reported on performance measures and school visits since the last meeting.
17

18 **7. Discussion and possible action on adopting changes to: §341.2. Continuing Competence**
19 **Requirements and §341.3. Qualifying Continuing Competence Activities.**
20

21 Motion: To adopt changes to §341.2. and §341.3. as proposed.

22 Made by: Gary Gray

23 Second: Glenda Clausell

24 Motion passed unanimously.
25

26 There were no comments or discussion on this amendment.
27

28 (See Attachment A for the adopted amendment)
29

30 **8. Discussion and possible action on electing a delegate and alternate delegate to the**
31 **Federation of State Boards of Physical Therapy (FSBPT) Annual Meeting, in Santa Ana**
32 **Pueblo, New Mexico on November 2– 4, 2017.**
33

34 Motion: To elect Liesl Olson as the delegate and Philip Vickers as the alternate delegate
35 to the FSBPT Annual Meeting.

36 Made by: Glenda Clausell

37 Second: Jeff Tout

38 Motion passed unanimously.
39

40 **9. Discussion and possible action on electing a delegate to the inaugural meeting of the**
41 **Physical Therapy Licensure Compact Commission in June 2017.**
42

43 Motion: To elect Harvey Aikman as the delegate to the inaugural meeting of the Physical
44 Therapy Licensure Compact Commission.

45 Made by: Gary Gray

46 Second: Philip Vickers

47 Motion passed unanimously.
48

49 **10. Discussion and possible action on the Texas Physical Therapy Association (TPTA)**
50 **Continuing Competence Approval Program (CCAP) report, including the length of time**
51 **for processing applications.**
52

53 Ms. Mather reported that Darian Miller had been hired as the new CCAP Assistant, that the current
54 processing of PRS applications is 4 weeks, and that the CCAP Policy Manual had been completed
55 to reflect the policies adopted by the Board at the January 2017 meeting.
56

1 Ms. Mather posed the question of how to notify ethics course providers of the upcoming change to
2 the renewal requirements to include the TX Jurisprudence Assessment Module instead of an
3 approved ethics course. She was advised to coordinate the notification with the PT Coordinator
4 upon her return.

5
6 **11. Rules & Practice Report:**

7
8 **D. Discussion and possible action on identifying sections of the rules for possible**
9 **amendment due to changes in statute from the Sunset legislation, SB 317 and HB**
10 **4069, and other legislation.**

11
12 Mr. Gray reported that the Committee reviewed the crosswalk of Sunset language and potential
13 rules that will need amending once the legislation has been passed by both the Senate and House
14 of Representatives and signed by the Governor but took no action pending final enrollment of
15 legislative bills.

16
17 **E. Discussion and possible action on proposing changes to §322.1. Provision of Services,**
18 **regarding adding (f) Telehealth, including impact of Physical Therapy Licensure Compact.**

19
20 Mr. Gray reported that the Committee discussed the issue but took no action pending official
21 enactment of the Physical Therapy Licensure Compact.

22
23 **F. Discussion and possible action on posting and reporting of violations with administrative**
24 **finances.**

25
26 Mr. Gray reported that the Committee discussed the issue but took no action pending final
27 enrollment of legislative bills.

28
29 **12. Discussion and possible action on the Board Coordinator's report concerning any item**
30 **listed on the agenda and on events that have occurred between this meeting and the**
31 **Board's last meeting.**

32
33 Mr. Maline referred the members to the written report of the PT Coordinator in her absence.

34
35 **12. Discussion and possible action on the Board Chair's report concerning any item listed**
36 **on the agenda and on events that have occurred between this meeting and the Board's**
37 **last meeting.**

38
39 Mr. Aikman reported on his activities concerning the legislative session to date.

40
41 **13. Discussion and possible action on long-term planning for future meetings, including**
42 **future meeting dates and agenda items**

43
44 The Board scheduled meetings as follows: July 27 – 28, 2017; and October 12 – 13, 2017.

45
46 **14. Adjournment**

47
48 Motion: To adjourn the meeting.

49 Made by: Gary Gray

50 Second: Jeff Tout

51 Motion passed unanimously.

52
53 Mr. Aikman adjourned the meeting at 10:26 a.m.

54
55
56 **Date reviewed by the Board: 7/21/2017**

57 **Action taken by the Board: approved as submitted**

Attachment A

The Texas Board of Physical Therapy Examiners adopts amendments to §341.2. Continuing Competence Requirements and §341.3. Qualifying Continuing Competence Activities without changes to the proposed text as published in the March 03, 2017 issue of the *Texas Register* (42 TexReg 958).

The amendments are adopted to allow for the required jurisprudence examination for initial licensure and license renewals and the ethics/professional responsibility license renewal requirement to be combined into one jurisprudence assessment learning module. Additionally, the amendments clarify the core documents for physical therapy ethics standards, authorizes the PT Board to establish a continuing competence value for the module for license renewal credit, and eliminates the need to have an ethics/professional responsibility course approved to meet the renewal requirement.

No comments were received regarding the proposed changes. The amendments are adopted under the Physical Therapy Practice Act, Title 3, Subtitle H, Chapter 453, Occupations Code, which provides the Texas Board of Physical Therapy Examiners with the authority to adopt rules consistent with this Act to carry out its duties in administering this Act.

The agency certifies that legal counsel has reviewed the adoption and found it to be a valid exercise of the agency's legal authority.

<rule>

§341.2. Continuing Competence Requirements

(a) Continuing competence is the ongoing acquisition and maintenance of the professional knowledge, skill, and ability of the PT or PTA through successful completion of educational and professional activities related to the physical therapy profession.

(b) All continuing competence activities submitted to satisfy renewal requirements must be board-approved by an organization selected by the board as established in subsection (h) of this section.

(c) For each biennial renewal, physical therapists must complete a total of 30 continuing competence units (CCUs); physical therapist assistants must complete a total of 20 CCUs. A CCU is the relative value assigned to continuing competence activities based on specific criteria developed by the Board.

(d) Continuing competence activities utilized to fulfill renewal requirements must be completed within the 24 months prior to the license expiration date.

(e) Licensees must maintain original continuing competence activity completion documents, as specified in §341.3 of this title (relating to Qualifying Continuing Competence Activities), for four years after the license expiration date.

(f) All licensees must complete a board-approved jurisprudence assessment module as part of their total continuing competence requirement. The jurisprudence assessment module shall be assigned a CCU value and standard approval number by the board and shall include at a minimum the following components.

(1) The theoretical basis for ethical decision-making;

(2) APTA's Code of Ethics for the Physical Therapist and Guide for Professional Conduct, and the Guide for Conduct of the Physical Therapist Assistant and Standards of Ethical Conduct for the Physical Therapist Assistant;

(3) Legal standards of behavior (including but not limited to the Act and Rules of the board); and

(4) Application of content to real and/or hypothetical situations.

(g) The executive council will conduct an audit of a random sample of licensees at least quarterly to determine compliance with continuing competence requirements. Failure to maintain accurate documentation, or failure to respond to a request to submit documentation for an audit within 30 days of the date on the request, may result in disciplinary action by the board.

(1) Licensees who are more than 90 days late in renewing a license are not included in the audit, and must submit documentation of continuing competence activities at time of renewal.

(2) The board or its committees may request proof of completion of continuing competence activities claimed for renewal purposes at any time from any licensee.

(h) Pursuant to a Memorandum of Understanding (MOU) with the board, the Texas Physical Therapy Association (TPTA) shall act as a board-approved organization and shall be authorized to accredit providers and to evaluate and approve continuing competence activities for purposes of compliance with mandatory CC

requirements as set by the board. This authority shall include authority to give, deny, withdraw and limit accreditation of providers and approval of competence activities, and to charge and collect fees as set forth in the MOU and in the statute and rules governing the board and the practice of physical therapy in Texas.

(1) A program may be approved before or after the licensee attends it, but must be approved prior to license renewal.

(2) To apply for continuing competence review, the licensee or sponsor/provider must submit a fee as approved by the board with the CC review application and any additional documentation as specified in this section to the TPTA. Interested parties may contact the TPTA in Austin, Texas, (512) 477-1818, www.tpta.org.

(A) Accredited providers and course sponsors are authorized to use the following statements to notify licensees of approval.

(i) Sponsors of approved activities.

(I) The following statement is authorized for use in publicity: "This activity has been approved by the Texas Board of Physical Therapy Examiners for ____ CCUs for PTs and PTAs."

(II) The following statement is authorized for use on certificates of completion only: "This activity has been approved by the Texas Board of Physical Therapy Examiners, approval # ____, for ____ CCUs for PTs and PTAs."

(ii) Accredited providers.

(I) The following statement is authorized for use in publicity: "This activity is offered by the Texas Board of Physical Therapy Examiners Accredited Provider # _____ and provides ____ CCUs for PTs and PTAs licensed in Texas."

(II) The following statement is authorized for use on certificates of completion only: "This activity is offered by the Texas Board of Physical Therapy Examiners Accredited Provider # _____ and provides ____ CCUs for PTs and PTAs licensed in Texas."

(B) Sponsors of activities that have not received an approval number from the TPTA are not authorized to include a statement implying pending or future approval of that activity by the board.

(C) A course is approved only for the accredited provider offering the course or the sponsor submitting it for approval. Course approval may not be transferred from one provider or sponsor to another.

(3) Interested parties may contact the TPTA to inquire if a particular activity is approved. A list of approved activities is available on the TPTA web site.

(4) Pursuant to the MOU, the TPTA shall provide quarterly reports to the board of its activities. Additionally, the TPTA shall report to the board the results of periodic quality assurance follow-up or review of a representative sample of approved continuing competence activities. In the event of sponsor/provider noncompliance, results will be reported to the board in writing for further investigation and direction.

*n

§341.3. Qualifying Continuing Competence Activities.

Licensees may select from a variety of activities to fulfill the requirements for continuing competence. These activities include the following:

(1) Continuing education (CE).

(A) Program content structure must be approved by the board-approved organization, or be offered by a provider accredited by that organization. Programs must meet the following criteria:

(i) Program content must be easily recognizable as pertinent to the physical therapy profession and in the areas of ethics, professional responsibility, clinical application, clinical management, behavioral science, science, or risk management.

(ii) The content must be identified by instructional level, i.e., basic, intermediate, advanced. Program objectives must be clearly written to identify the knowledge and skills the participants should acquire and be consistent with the stated instructional level.

(iii) The instructional methods related to the objectives must be identified and be consistent with the stated objectives.

(iv) Programs must be presented by a licensed health care provider, or by a person with appropriate credentials and/or specialized training in the field.

(v) Program providers are prohibited from self-promotion of programs, products, and/or services during the presentation of the program.

(vi) The participants must evaluate the program. A summary of these evaluations must be made available to the board-approved organization upon request.

(vii) Records of each licensee who participates in the program must be maintained for four years by the CE sponsor/provider and must be made available to the board-approved organization upon request.

(B) CE programs subject to this subsection include the following:

(i) Live programs.

(I) One contact hour equals 1 continuing competence unit (CCU).

(II) Documentation must include the name and license number of the licensee; the title, sponsor/provider, date(s), and location of the course; the number of CCUs awarded, the signature of an authorized signer, and the accredited provider or program approval number.

(III) If selected for audit, the licensee must submit the specified documentation.

(ii) Self-study programs - Structured, self-paced programs or courses offered through electronic media (for example, via the internet or on DVD) or on paper (for example, a booklet) completed without direct supervision or attendance in a class.

(I) One contact hour equals 1 CCU.

(II) Documentation must include the name and license number of the licensee; the title, sponsor/provider, date(s), and instructional format of the course; the number of CCUs awarded, the signature of an authorized signer, and the accredited provider or program approval number.

(III) If selected for audit, the licensee must submit the specified documentation.

(iii) Regular inservice-type programs over a one-year period where individual sessions are granted 2 CCUs or less.

(I) One contact hour equals 1 CCU.

(II) Documentation must include the name and license number of the licensee; the title, sponsor/provider, date(s), and location of the inservice; the signature of an authorized signer, and the accredited provider or program approval number with the maximum CCUs granted and the CCU value of each session or group of sessions specified and justified.

(III) Additionally, proof of attendance to any or all inservice sessions must be provided so that individual CCUs earned can be calculated by the program sponsor/provider for submission to the board-approved organization.

(IV) If selected for audit, the licensee must submit the specified documentation.

(iv) Large conferences with concurrent programming.

(I) One contact hour equals 1 CCU.

(II) Documentation must include the licensee's name and license number; title, sponsor/provider, date(s); and location of the conference; the number of CCUs awarded, the signature of an authorized signer, and the accredited provider or course approval number.

(III) If selected for audit, the licensee must submit the specified documentation and proof of attendance.

(2) College or university courses.

(A) Courses at regionally accredited US colleges or universities easily recognizable as pertinent to the physical therapy profession and in the areas of ethics, professional responsibility, clinical application, clinical management, behavioral science, science, or risk management.

(i) The course must be at the appropriate educational level for the PT or the PTA.

(ii) All college courses in this subsection are subject to the following:

(I) One satisfactorily completed credit hour (grade of C or equivalent, or higher) equals 10 CCUs.

(II) Documentation required for consideration is the course syllabus for each course and an official transcript.

(III) If selected for audit, the licensee must submit the approval letter from the board-approved organization.

(B) College or university sponsored CE programs (no grade, no official transcript) must comply with paragraph (1)(A) of this subsection.

(C) College or university courses that are part of a post-professional physical therapy degree program, or are part of a CAPTE-accredited program bridging from PTA to PT, are automatically approved and are assigned a standard approval number by the board-approved organization. If selected for audit, the licensee must submit an official transcript.

(3) Scholarship.

(A) Publications. Publication(s) pertinent to physical therapy and in the areas of ethics, professional responsibility, clinical practice, clinical management, behavioral science, science, or risk management written for the professional or lay audience. The author(s) are prohibited from self-promotion of programs, products, and/or services in the publication.

(i) The publication must be published within the 24 months prior to the license expiration date.

(ii) CCU values for types of original publications are as follows:

(I) A newspaper article (excluding editorials and opinion pieces) may be valued up to 3 CCUs.

(II) A regional/national magazine article (excluding editorials and opinion pieces) may be valued up to 10 CCUs.

(III) A case study in a peer reviewed publication, monograph, or book chapter(s) is valued at 20 CCUs.

(IV) A research article in a peer reviewed publication, or an entire book is valued at 30 CCUs.

(iii) Documentation required for consideration is:

(I) For newspaper articles, a copy of the article and the newspaper banner, indicating the publication date;

(II) For magazine articles and publications in peer reviewed journals, a copy of the article and the Table of Contents page of the publication showing the author's name and the name and date of the publication.

(III) For monographs or single book chapters, a copy of the first page of the monograph or chapter, and the Table of Contents page of the publication showing the author's name and the name and date of the publication.

(IV) For an entire book or multiple chapters in a book, the author must submit the following: title page, copyright page, entire table of contents, preface or forward if present, and one book chapter authored by the licensee.

(iv) If selected for audit, the licensee must submit the approval letter from the board-approved organization.

(B) Manuscript review. Reviews of manuscripts for peer-reviewed publications pertinent to physical therapy and in the areas of ethics, professional responsibility, clinical practice, clinical management, behavioral science, science, or risk management. The Board will maintain and make available a list of peer-reviewed publications that are automatically approved for manuscript review and assigned a standard approval number by the board-approved organization.

(i) The review must be completed within the 24 months prior to the license expiration date.

(ii) One manuscript review is valued at 3 CCUs.

(iii) For each renewal:

(I) PTs may submit no more than 3 manuscript reviews (9 CCUs).

(II) PTAs may submit no more than 2 manuscript reviews (6 CCUs).

(iv) If selected for audit, the licensee must submit a copy of the letter or certificate from the publisher confirming completion of manuscript review.

(v) A peer-reviewed publication not on the list of recognized publications for manuscript review but pertinent to the physical therapy profession may be submitted to the board-approved organization for consideration.

Documentation required for consideration includes the following:

(I) The name of the peer-reviewed journal;

(II) The name of the manuscript; and

(III) A description of the journal's relevance to the physical therapy profession.

(C) Grant proposal submission. Submission of grant proposals by principal investigators or co-principal investigators for research that is pertinent to physical therapy and in the areas of ethics, professional responsibility, clinical practice, clinical management, behavioral science, science, or risk management.

(i) The grant proposal must be submitted to the funding entity within the 24 months prior to the license expiration date.

(ii) One grant proposal is valued at 10 CCUs.

(iii) Licensees may submit a maximum of 1 grant proposal (10 CCUs).

(iv) Documentation required for consideration is a copy of the grant and letter submitted to the grant-provider.

(v) If selected for audit, the licensee must submit the approval letter from the board-approved organization.

(D) Grant review for research pertinent to healthcare. The Board will maintain and make available a list of grant-issuing entities that are automatically approved for grant review and assigned a standard approval number by the board-approved organization.

(i) The review must be completed within the 24 months prior to the license expiration date.

- (ii) One grant review is valued at 3 CCUs.
- (iii) Licensees may submit a maximum of 2 grant reviews (6 CCUs).
- (iv) If selected for audit, the licensee must submit a letter or certificate confirming grant review from the grant provider.
- (v) A grant-issuing entity not on the list of recognized entities for grant review but pertinent to the physical therapy profession may be submitted to the board-approved organization for consideration. Documentation required for consideration includes the following:
 - (I) The name of the grant-issuing entity;
 - (II) The name of the grant; and
 - (III) A description of the grant's relevance to the physical therapy profession.
- (4) Teaching and Presentation Activities.
 - (A) First-time development or coordination of course(s) in a CAPTE-accredited PT or PTA program, or a post-professional physical therapy degree program, or a CAPTE accredited program bridging from PTA to PT. This activity type is automatically approved and is assigned a standard approval number by the board-approved organization.
 - (i) The course must be offered for the first time within the 24 months prior to the license expiration date.
 - (ii) One student contact hour equals 4 CCUs.
 - (iii) Licensees are limited to the following number of CCUs:
 - (I) PTs may submit a maximum of 10 CCUs for this activity.
 - (II) PTAs may submit a maximum of 8 CCUs for this activity.
 - (iv) If selected for audit, the licensee must submit a copy of the course syllabus indicating the licensee as course coordinator or primary instructor.
 - (B) First-time development or coordination of course(s) in a regionally accredited U.S. college or university program for other health professions.
 - (i) The course must be offered for the first time within the 24 months prior to the license expiration date.
 - (ii) One student contact hour equals 4 CCUs.
 - (iii) Licensees are limited to the following number of CCUs:
 - (I) PTs may submit a maximum of 10 CCUs for this activity.
 - (II) PTAs may submit a maximum of 8 CCUs for this activity.
 - (iv) Documentation required for consideration is a copy of the course syllabus indicating the licensee as course coordinator or primary instructor.
 - (v) If selected for audit, the licensee must submit the approval letter from the board-approved organization.
- (C) Presentation or instruction as a guest lecturer in a CAPTE-accredited PT or PTA program, or a post-professional physical therapy degree program, or a CAPTE-accredited program bridging from PTA to PT. This activity type is automatically approved and is assigned a standard approval number by the board-approved organization.
 - (i) One student contact hour equals 2 CCUs.
 - (ii) Licensees are limited to the following number of CCUs:
 - (I) PTs may submit a maximum of 10 CCUs for this activity.
 - (II) PTAs may submit a maximum of 8 CCUs for this activity.
 - (iii) If selected for audit, the licensee must submit a copy of the course syllabus indicating the licensee as course presenter or instructor.
- (D) Presentation or instruction as a guest lecturer in a regionally accredited U.S. college or university program for other health professions.
 - (i) One student contact hour equals 2 CCUs.
 - (ii) Licensees are limited to the following number of CCUs:
 - (I) PTs may submit a maximum of 10 CCUs for this activity.
 - (II) PTAs may submit a maximum of 8 CCUs for this activity.
 - (iii) Documentation required for consideration is a copy of the course syllabus indicating the licensee as course coordinator or primary instructor.
 - (iv) If selected for audit, the licensee must submit a copy of the course syllabus indicating the licensee as course presenter or instructor.

- (E) First-time development, presentation or co-presentation at state, national or international workshops, seminars, or professional conferences, or at a board-approved continuing education course.
- (i) The course must be offered for the first time within the 24 months prior to the license expiration date.
 - (ii) One contact hour equals 4 CCUs.
 - (iii) Licensees are limited to the following number of CCUs:
 - (I) PTs may submit no more than 10 CCUs for this activity.
 - (II) PTAs may submit no more than 8 CCUs for this activity.
 - (iv) Documentation required for consideration includes one of the following: a copy of a brochure for the presentation indicating the licensee as a presenter; or, a copy of the cover from the program and page(s) indicating the licensee as a presenter.
 - (v) If selected for audit, the licensee must submit the approval letter from the board-approved organization.
- (F) Service as a clinical instructor for full-time, entry-level PT or PTA students enrolled in accredited education. This activity type is automatically approved and is assigned a standard approval number by the board-approved organization.
- (i) The instructorship must be completed within the 24 months prior to the license expiration date. (ii) Valuation of clinical instruction is as follows:
 - (I) Supervision of full-time PT or PTA students for 5 - 11 weeks is valued at 5 CCUs.
 - (II) Supervision of full-time PT or PTA students for 12 weeks or longer is valued at 10 CCUs.
 - (iii) Licensees are limited to the following number of CCUs:
 - (I) PTs may submit a maximum of 10 CCUs for this activity.
 - (II) PTAs may submit a maximum of 8 CCUs for this activity.
 - (iv) If selected for audit, the licensee must submit a letter or certificate from the coordinator of clinical education confirming clinical supervision and the number of weeks supervised from the education program.
- (5) Advanced Training, Certification, and Recognition.
- (A) Specialty Examinations. The Board will maintain and make available a list of recognized specialty examinations. Successful completion of a recognized specialty examination (initial or recertification) is automatically approved and assigned a standard approval number by the board-approved organization.
- (i) The specialty examination must be successfully completed within the 24 months prior to the license expiration date.
 - (ii) Each recognized specialty examination is valued at 30 CCUs.
 - (iii) If selected for audit, the licensee must submit a copy of the letter from the certifying body notifying the licensee of completion of the specialty from the credentialing body, and a copy of the certificate of specialization.
 - (iv) A specialty examination not on the list of recognized examinations but pertinent to the physical therapy profession may be submitted to the board approved organization for consideration. Documentation required for consideration includes the following:
 - (I) Identification and description of the sponsoring organization and its authority to grant a specialization to PTs or PTAs;
 - (II) A complete description of the requirements for specialization;
 - (III) A copy of the letter notifying the licensee of completion of the specialty from the certifying body, and a copy of the certificate of specialization.
- (B) APTA Certification for Advanced Proficiency for the PTA. This activity type is automatically approved and is assigned a standard approval number by the board-approved organization.
- (i) The certification must be successfully completed within the 24 months prior to the license expiration date.
 - (ii) Completion of specialty certification is valued at 20 CCUs.
 - (iii) If selected for audit, the licensee must submit a copy of the letter notifying the licensee of completion of the advanced proficiency, and a copy of the certificate of proficiency.
- (C) Residency or fellowship relevant to physical therapy. The Board will maintain and make available a list of recognized residencies and fellowships. This activity type is automatically approved and is assigned a standard approval number by the board-approved organization.
- (i) The residency or fellowship must be successfully completed within the 24 months prior to the license expiration date.
 - (ii) Completion of the residency or fellowship is valued at 30 CCUs.

(iii) If selected for audit, the licensee must submit a copy of the letter notifying the licensee of completion of the fellowship, and a copy of the fellowship certificate.

(D) Supervision or mentorship of a resident or fellow in an American Board of Physical Therapy Residency and Fellowship Education (ABPTRFE) credentialed residency or fellowship program. This activity type is automatically approved and is assigned a standard approval number by the board-approved organization.

(i) Clinical supervision of a resident for a minimum of 1500 hours or a fellow for a minimum of 1000 hours is valued at 10 CCUs. The Board will consider partial credit for those mentors who provide mentorship for only a portion of the residency or fellowship.

(ii) Licensees may submit a maximum of 20 CCUs for this activity.

(iii) If selected for audit, the licensee must submit a copy of a letter from the credentialed residency or fellowship program confirming participation as a clinical mentor, with the length of time served as a clinical mentor.

(E) The self-assessment tool oPTion of the Federation of State Boards of Physical Therapy (FSBPT). This activity type is automatically approved and is assigned a standard approval number by the board-approved organization.

(i) Completion of oPTion is valued at 3 CCUs.

(ii) If selected for audit, the licensee must submit a copy of the FSBPT certificate of completion.

(6) Professional Membership and Service. Licensees may submit activities in this category for up to one half of their CC requirement (PT - 15 CCUs, PTAs - 10 CCUs) at time of renewal. Licensees must demonstrate membership or participation in service activities for a minimum of one year during the renewal period to receive credit. Credit is not prorated for portions of years.

(A) Membership in the APTA. This activity type is automatically approved and is assigned a standard approval number by the board-approved organization.

(i) One year of membership is valued at 1 CCU.

(ii) If selected for audit, the licensee must submit a copy of the current membership card.

(B) Service on a board, committee, or taskforce for the Texas Board of Physical Therapy Examiners, the American Physical Therapy Association (APTA) (or an APTA component), or the Federation of State Boards of Physical Therapy (FSBPT). This activity type is automatically approved and is assigned a standard approval number by the board-approved organization.

(i) One year of service is valued at 3 CCUs.

(ii) Licensees are limited to the following number of CCUs per renewal:

(I) PTs may submit a maximum of 9 CCUs for this activity.

(II) PTAs may submit a maximum of 6 CCUs for this activity.

(iii) If selected for audit, the licensee must submit a copy of a letter on official organization letterhead or certificate confirming completion of service.

(C) Service as a TPTA Continuing Competence Approval Program reviewer. This activity type is automatically approved and is assigned a standard approval number by the board-approved organization.

(i) One year of service is valued at 3 CCUs.

(ii) Licensees are limited to the following number of CCUs per renewal:

(I) PTs may submit a maximum of 6 CCUs for this activity.

(II) PTAs may submit a maximum of 6 CCUs for this activity.

(iii) If selected for audit, the licensee must submit a copy of a letter or certificate confirming completion of service on official organization letterhead.

(D) Service as an item writer for the national PT or PTA exam or an American Board of Physical Therapy Specialties (ABPTS) exam. This activity type is automatically approved and is assigned a standard approval number by the board approved organization.

(i) One year of service is valued at 5 CCUs.

(ii) Licensees are limited to the following number of CCUs per renewal:

(I) PTs may submit a maximum of 10 CCUs for this activity.

(II) PTAs may submit a maximum of 10 CCUs for this activity.

(iii) If selected for audit, the licensee must submit a copy of a letter or certificate confirming completion of service on official organization letterhead.