

1 **Texas Board of Occupational Therapy Examiners**
2 **EDUCATION COMMITTEE MEETING MINUTES**

3 February 2, 2017

4 333 Guadalupe, Suite #2-510

5 Austin, TX 78701

6 2:30 PM

7
8 **Committee Members Present:** Todd Novosad, OTR, Committee Chair
9 Jennifer B. Clark, COTA
10 Pamela D. Nelon

11
12 **Counsel Present:** Kara Holsinger, Assistant Attorney General

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14 **Staff:** Mark Turek, Chief Investigator
15 Karissa Rodriguez, Asst. Licensing Manager
16 Lea Weiss, OT Coordinator
17

18 **1. Call to Order**

19 The meeting was called to order at 3:05 PM by Todd Novosad, Committee Chair. He
20 called the roll and determined that a quorum existed.
21

22 **2. Public Comment**

23 There was no public comment.
24

25 **3. Approval of Minutes of November 3, 2016 Education Committee meeting**

26 **Motion:** To approve the minutes as written

27 **Made by:** Jennifer B. Clark

28 **Second by:** Pamela D. Nelon

29 **Motion passed.**
30

31 **4. Discussion on acceptable and unacceptable continuing education and**
32 **continuing education documentation**

33 The Committee did not discuss or take action on this item.
34

35 **5. Discussion and possible action on proposing rule amendments to Chapter**
36 **367, Continuing Education, to include changes to the definition of**
37 **continuing education, acceptable and unacceptable continuing education**
38 **activities, categories of continuing education, continuing education**
39 **documentation, and the continuing education approval process**

40 The Committee discussed recommending to the Board amendments concerning
41 changes to the definition of continuing education, acceptable and unacceptable
42 continuing education activities, categories of continuing education, continuing education
43 documentation, and the continuing education approval process
44

45 The recommended amendment to §367.1 would replace the current definition of
46 continuing education with a new definition. In addition, the amendment would add to a

47 provision regarding the continuing education approval process that “Licensees are
48 responsible for choosing CE that meets requirements as per this chapter, regardless of
49 the activity’s provider or pre-approved status.”

50
51 The amendment, furthermore, would add provisions regarding unacceptable activities to
52 §367.1. Such language is based on provisions regarding unacceptable activities in the
53 current §367.2, which as part of the proposed amendments, have been relocated to
54 §367.1 and include further changes and additions. Such changes include the addition of
55 language regarding that such activities are not eligible for continuing education
56 regardless of the provider or pre-approved status. Changes also include adding
57 language regarding courses that provide information about the work setting’s philosophy,
58 policies, or procedures or designed to educate employees about a specific work setting
59 and courses in topics concerning professionalism or customer service to a list of
60 unacceptable activities not eligible for continuing education. Changes to this list,
61 furthermore, include the replacement of “general management and business” and
62 “communicable diseases” with “management and business administration” and
63 “communicable/infectious diseases.” A provision from §367.2 regarding self-promotion
64 by program providers has also been relocated to §367.1 as part of the proposed
65 amendment.

66
67 Related to the proposed changes to §367.1, language regarding unacceptable activities
68 and self-promotion by program providers would be struck in the proposed amendment to
69 §367.2. The amendment to §367.2, in addition, would replace in provisions concerning
70 academic courses that such must be “related to occupational therapy” with the
71 requirement that such must be “from an occupational therapy program” and adds “or
72 courses” to a related provision concerning the creation of a new academic course or
73 courses, which is eligible for a maximum of ten hours of continuing education. In the
74 proposed amendment, furthermore, references to the specific NBCOT Navigator™
75 activities that are eligible for continuing education have been removed and replaced by
76 language referring to activities of that category that are not eligible.

77
78 The amendments would include further clarifications and cleanups, as well.

79
80 **Motion: To recommend changes to §367.1, Continuing Education, and**
81 **§367.2, Categories of Education**

82 **Made by: Jennifer B. Clark**

83 **Second by: Pamela D. Nelson**

84 **Motion passed.**

85

86 **6. Discussion and possible action on questions received by the Texas Board**
87 **of Occupational Therapy Examiners related to continuing education**

88 The Committee did not discuss or take action on this item.

89

90 **7. Discussion and possible action on future meeting dates and agenda items**

91 The Committee discussed that it did not anticipate meeting in May, 2017, when the next
92 Board meeting will take place.

93

94 **8. Adjournment**

95 The Committee adjourned at 4:13 PM.

96

97 **Minutes Adopted on:** November 2, 2017